



PURCHASE ORDER

Procurement Unit

Tel. No.: (045) 606-8142/ 606-8157

DELIVERY DUE DATE: 10/4/23

Supplier : **EL DUENO AUTO SUPPLY**
 Address : Mc Arthur Highway, San Nicolas, Tarlac City
 Type of Business : Merchandising
 TIN No. : 213-298-673-000 VAT Reg.
 Tel. No. : 0909-655-7233 / 0948-606-0664

PR No.: 2023-08-321
 PO No.: 2023-433
 Date: 09/08/2023
 Mode of Procurement: Small value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 20 calendar days
 Date of Delivery: _____ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	piece	OIL FILTER, C-III, VIC ***** <i>Purpose: for maintenance service of GRANDIA SLF-159</i>	1	350.00	<u>350.00</u>

(Total Amount in Words) Three Hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACEN ROSETE
 Vice President for Administration
 Authorized Official *[Signature]*

Conforme:

[Signature] 09-14-23

EL DUENO AUTO SUPPLY

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-206441-2023-09-2123
 Amount : ₱ 350