



PURCHASE ORDER

DELIVERY DUE DATE: 2/10/24

Procurement Unit

Tel. No.: (045) 606-0142 / 606-8157

Supplier : **CHRISTIAN HOME FURNISHING**
 Address : Brgy. Paraiso, Tarlac City
 Type of Business : Merchandising
 TIN No. : 102-212-152-000
 Tel. No. : 0917-514-8374 / 0923-736-6419 / 0935-889-1052

PR No.: 2023-10-428
 PO No.: 2024-011
 Date: 01/03/2024
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar day
 Date of Delivery: _____ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	unit	CABINET , filing, lateral, 4-drawers; color: beige; plain finish; body (HxWxL): 55" x 18" x 35.5"	1	14,000.00	14,000.00
8	set	SOFA , 4 seat with chaise (right facing) width: 253cm, depth: 135cm, height: 91cm, frame: plywood & gmelina wood fixed seat cushion: polyurethane foam, fabric: 100% polyester, color: gray (2023)	1	29,000.00	29,000.00
9	piece	STEEL MOBILE PEDESTAL WITH THREE DRAWERS , hard plastic top - with 3 drawers including 1 central lock, 1 pen tray, and 1 file divider, 5 swivel castors built for ease on mobility, material: powder coated steel, color: powder coated light gray, size: 400mm L x 560mm D x 660mm H	12	3,950.00	47,400.00
12	piece	OFFICE TABLE , made of wood; L-type, mahogany finish; size: 1.6m with 3-left side drawer; 2 right side drawer with front drawer, dimension (L x W x H) 47.25 x 23.5 x 30"	1	17,500.00	17,500.00
					107,900.00

Purpose: Furniture and Fixtures - Supplemental 2023

(Total Amount In Words) One Hundred Seven Thousand Nine Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
 Vice President for Administration
 Authorized Official

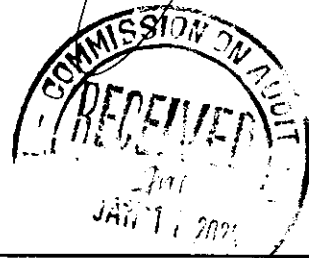
Conforme:

[Handwritten Signature]
 1-11-24

CHRISTIAN HOME FURNISHING

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

[Handwritten Signature]
JASPER A. YAUDER, CPA
 Budget Officer

ALOPS No. : 02-10101-2024-01-0013
 Amount : ₱107,900