



REQUEST FOR QUOTATION (RFQ) No. 862-2024

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2024-10-426 (VPA)	I.T. TOOLS, SUPPLIES, AND ACCESSORIES	65,550.88
<i>Purpose: for the Office Supplies and Fixtures of the OVPA.</i>		

Philgeps Posting: Active Date: 10/23/24 Closing Date: 10/30/24 Category: I.T. PARTS & ACCESSORIES Reference No.: 11892248

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Proof of PhilGeps Registration
- Latest Income / Business Tax Return
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
- Bid Validity: 120 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 10/30/24 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City.

Open submission may be done manually or through email at tsucanvassing@gmail.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ELENA MAY T. TEOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 10/22/2024
 RFQ No. 862-2024
 PR No. 2024-10-426 (VPA)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
2	piece	LAPTOP MAT, leather, black, 36x18in	2		
5	unit	SHEET-FED DOCUMENT SCANNER Scanning: Scanner Type: A4 sheet-fed, one-pass duplex colour scanner Sensor Type:Contact Image Sensor (CIS) x 2 Scanning Method:Fixed carriage and moving document Light Source:RGB LED Optical Resolution:600 x 600 dpi*1 Output Resolution:50 - 1,200 dpi (in 1 dpi increments) Scanner Bit Depth (Colour):48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output Min Document Size:50.8 x 50.8 mm Max Document Size:215.9 x 3,048 mm Supported Paper Weight:50 - 209 g/m2, Less than A8 size: 127-209g/m2 Output File Formats: Epson Scan 2: JPEG, TIFF, Multi- TIFF, PDF, Searchable PDF, BMP, PNG Document Capture Pro (Win): JPEG, BMP, PDF, Searchable PDF, TIFF, Multi-TIFF, PNG, DOCX, XLSX,PPTX Scan Speed: Resolution (Simplex / Duplex): 200dpi: 26 ppm / 52 ipm (Monochrome, Colour) 300dpi: 26 ppm / 52 ipm (Monochrome, Colour) 600dpi: 21 ppm / 42 ipm (Monochrome), 7.0 ppm/14 ipm (Colour) ADF Specifications: ADF Capacity:50 sheets (80g/m2) Daily Duty Cycle:up to 3,000 sheets / day Multi-feed Detection: Length Detection	1		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 10/22/2024
 RFQ No. 862-2024
 PR No. 2024-10-426 (VPA)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
11	unit	PRINTER , can print, scan, and copy, USB, WiFi, and Wi- Fi direct, print speeds up to 10.5ipm for black and 5.0ipm for color, auto-duplex printing, borderless printing up to A4 size, spill-free ink refilling.	2		
18	unit	External hard drive, 1 tb	1		

Warranty : _____
 The above-quoted price is inclusive of all costs and applicable taxes
 Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____



PhilGEPS

Philippine Government Electronic Procurement

Central Portal for
Philippine Government
Procurement Opportunities

[Help](#)

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11392243
Procuring Entity TARLAC STATE UNIVERSITY
Title I.T. Tools, Supplies and Accessories
Area of Delivery Tarlac

Solicitation Number: 862-2024	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Information Technology Parts & Accessories & Perip	Date Published	23/10/2024
Approved Budget for the Contract: PHP 65,550.88	Last Updated / Time	22/10/2024 13:38 PM
Delivery Period: 30 Day/s	Closing Date / Time	30/10/2024 13:00 PM
Client Agency:		
Contact Person: Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068142 tsucanvassing@gmail.com		

Description

for the Office Supplies and Fixtures of the OVPA.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	LAPTOP MAT	leather, black, 36x18in	2	Piece	3,200.00
2	SHEET-FED DOCUMENT SCANNER	Scanning: Scanner Type: A4 sheet-fed, one-pass duplex colour scanner Sensor Type:Contact Image Sensor (CIS) x 2 Scanning Method:Fixed carriage and moving document Light Source:RGB LED Optical Resolution:600 x 600 dpi*1 Output Resolution:50 - 1,200 d	1	Unit	25,000.00
3	PRINTER	can print, scan, and copy, USB, WiFi, and Wi- Fi direct, print speeds up to 10.5ipm for black and 5.0ipm for color, auto-duplex printing, borderless printing up to A4 size, spill-free ink refilling.	2	Unit	34,000.00
4	External hard drive	1 tb	1	Unit	3,350.88

Other Information

The bidders must download the attached documents in the associated component section.

Created by Tutchie Panlilio
Date Created 22/10/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.