



PURCHASE ORDER

Procurement Unit
Tel. No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 5/15/21

Supplier : **MAGIC STAR SUPERMARKET**

Address : Cut Cut 1st, Tarlac City

Type of Business : Merchandising

TIN No. : 206-818-612-000 VAT Reg.

Tel. No. : (045) 628-4290

PR No.: 2021-03-062
PO No.: 2021-123
Date: 3/31/2021
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 30 Calendar Days

Date of Delivery:

Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pack	COFFEE, 200g, Nescafe	20	145.85	2,917.00
3	pack	CREAMER, 450g, Coffeemate	20	85.20	1,704.00
4	pack	CUPS, Coffee cups, Paper, 2oz w/ cover, x50	1000	48.90	48,900.00
5	pack	SPOON AND FORK, Disposable, x25	2000	22.00	44,000.00
6	pack	STIRRER, Stick, x50	200	10.60	2,120.00
***** Purpose: For Hotel use - PPMP 2021 1st Qtr					99,641.00

(Total Amount in Words) Ninety Nine Thousand Six Hundred Forty One Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARMEE N. ROSEL

VP, Research & Extension Services

Authorized Official

Conforme:

MAGIC STAR SUPERMARKET

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



Funds Available:

Elena May T. TEOFILO

Head, Budget Office

ALOBS No. : 02-206491-2021-01-0463

Amount : ₱ 99,641

Form No.: TSU-PRO-SF 09

Revision No. 03

Effectivity Date: August 24, 2020

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