



Procurement Unit

# REQUEST FOR QUOTATION (RFQ) No. 298-2019

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with Section **53.9 Small Value Procurement of the Revised Implementing Rules and Regulations of Republic Act. No. 9184**.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

| Purchase Request No.  | DESCRIPTION/PARTICULARS         | APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT |
|---|---------------------------------|---|
| 2019-04-163 (VP ACAD)   | VARIOUS FURNITURES AND FIXTURES | 227,000.00  |
| <i>Purpose: FOR ADMIN OFFICE USE AT AB BUILDING, LUCINDA CAMPUS</i> |                                 |   |

PhilGeps Posting:

Active Date: 4/24/19  
Closing Date: 4/29/19

Category: Furniture  
Reference No.: 6158946

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Latest Income / Business Tax Return
- Proof of PhilGeps Registration
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
- Bid Validity: 120 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University  
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expandable supplies, or a minimum of one (1) year for non-expandable/services.  
supplies/equipment after acceptance by the procuring entity of the delivered supplies/equipment/services.

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 4/29/19 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at [javy\\_carlos@yahoo.com](mailto:javy_carlos@yahoo.com) / [julietelaineacuna@yahoo.com](mailto:julietelaineacuna@yahoo.com)

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

**ELENA MAY T. TOFILO**  
Head, Procurement Unit

**PRICE QUOTATION**

Date : 4/17/19  
 RFQ No. : 298-2019  
 PR/JO No. 2019-04-163 (VP ACAD)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

| ITEM NO. | UNIT | ITEM & DESCRIPTION   | QUANTITY | UNIT PRICE | TOTAL PRICE |
|----------|------|--|----------|------------|-------------|
| 2        | set  | CONFERENCE TABLE WITH 8 SEATER CHAIR, MADE OF WOOD WITH TOPGLASS | 1        |            |             |
| 3        | pc   | EXECUTIVE TABLE (FOR PRESIDENT)                                  | 1        |            |             |
| 4        | pc   | EXECUTIVE TABLE - SMALLER (FOR VICE PRESIDENT)                   | 4        |            |             |
| 5        | pc   | EXECUTIVE SWIVEL CHAIR   | 5        |            |             |
| 6        | pc   | OFFICE TABLE FOR STAFF   | 2        |            |             |
| 7        | pc   | JUNIOR SWIVEL CHAIR  | 2        |            |             |
| 8        | set  | SALA SET WITH 1 CENTER TABLE, 1 SOFA, 2 SINGLE AND 2 SIDE TABLE  | 1        |            |             |
| 9        | pc   | MIRROR (24 INCHES WIDTH AND 50 INCHES LENGTH)                    | 1        |            |             |
|          |      |  |          |            |             |

Warranty : \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE :

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_  
 TIN no. : \_\_\_\_\_



# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6158946  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** Various Furniture and Fixtures  
**Area of Delivery** Tarlac

|   |                              |                     |
|---|------------------------------|---------------------|
| <b>Solicitation Number:</b> 298-2019  | <b>Status</b>                | <b>Pending</b>      |
| <b>Trade Agreement:</b> Implementing Rules and Regulations  | <b>Associated Components</b> | 3                   |
| <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)   | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b> Goods  | <b>Document Request List</b> | 0                   |
| <b>Category:</b> Furniture  | <b>Date Published</b>        | 24/04/2019          |
| <b>Approved Budget for the Contract:</b> PHP 227,000.00   | <b>Last Updated / Time</b>   | 23/04/2019 09:57 AM |
| <b>Delivery Period:</b> 30 Day/s  | <b>Closing Date / Time</b>   | 29/04/2019 13:00 PM |
| <b>Client Agency:</b>   |                              |                     |
| <b>Contact Person:</b> Juliet Elaine Acuna<br>Canvasser<br>Romulo Blvd.<br>Tarlac City<br>Tarlac<br>Philippines 2300<br>63-045-6068157<br><br>julietelaineacuna@yahoo.com |                              |                     |

#### Description

For VP ACAD.

#### Line Items

| Item No. | Product/Service Name   | Description  | Quantity | UOM   | Budget (PHP) |
|----------|------------------------|--|----------|-------|--------------|
| 1        | CONFERENCE TABLE       | with 8 seater chair, made of wood with topglass        | 1        | Set   | 40,000.00    |
| 2        | Executive table        | (for President)  | 1        | Piece | 35,000.00    |
| 3        | Executive table        | smaller  | 4        | Piece | 60,000.00    |
| 4        | Executive Swivel Chair | Executive Swivel Chair                                 | 5        | Piece | 30,000.00    |
| 5        | Office Table           | for Staff  | 2        | Piece | 16,000.00    |
| 6        | Junior Swivel Chair    | Junior Swivel Chair                                    | 2        | Piece | 6,000.00     |
| 7        | Sala Set               | with 1 center table, 1 sofa, 2 single and 2 side table | 1        | Set   | 35,000.00    |
| 8        | Mirror                 | 24 inches width and 50 inches length                   | 1        | Piece | 5,000.00     |

#### Other Information

The bidders must download the attached documents in the associated components section.

Created by Juliet Elaine Acuna  
Date Created 23/04/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2019 DBM Procurement Service. All rights reserved.

Help | Contact Us | Sitemap

Book No.  
Page  
Doc

AGRICULTURE  
BIR NO. 3302221, DATE OF 01-03-2018  
AGRICULTURE NO. 881041  
AGRICULTURE NO. 20280  
AGRICULTURE  
AGRICULTURE  
AGRICULTURE

301 in date of purchase  
SUBSCRIBED AND SWORN to before me this 1st day of

1st day of  
2019

of 301 in date of purchase  
IN WITNESS WHEREOF, I have hereunto set my hand this 1st day

following statements:

1. That I am executing this affidavit to attest to the truth of the  
before that it is now lost beyond recovery;

2. That I have been mislabeled and misclassified and such that I now  
copy of the said Official Receipt, the same could not be found and

3. However, despite diligent search and efforts to locate the said original

4. That by accident, I lost my Official Receipt;

thereof I was issued an Official Receipt;

5. That I signed my commitment for amounting to  
and say:

after having been duly sworn to in accordance with law, do hereby depose  
testimony of

VERIDAVIT OF LOSS

AGRICULTURE OF THE PHILIPPINES  
CITY OF DAVAO