



REQUEST FOR QUOTATION (RFQ) No. 008-2025

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2024-11-453 (CCS)	I. T. EQUIPMENT	208,530.00
<i>Purpose: to be utilized in the audiovisual room, Dean's Office, Chairperson Head Office, and to the newly refurbishment of two (2) lecture room converted to a single computer lab.</i>		

Philgeps Posting: Active Date: 1/11/25 Closing Date: 1/23/25 Category: OFFICE EQUIPMENT Reference No.: 11653796

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Proof of PhilGeps Registration
- Latest Income / Business Tax Return
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 70 calendar days from receipt of approved PO/NTP
- Bid Validity: 20 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 1/23/25 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City.

Open submission may be done manually or through email at tsucanvassing@gmail.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ELENA MAY T. TEOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 1/9/2025
 RFQ No. 008-2025
 PR No. 2024-11-453 (CCS)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
8	unit	Printer Type: Print, Scan, Copy, Fax with ADF Printing Technology: Precision Core™ Printhead Nozzle Configuration: 400 x 2 nozzles Black Print Direction: Bi-directional printing Maximum Print Resolution: 1200 x 2400 dpi (with Variable-Sized Droplet Technology) Minimum Ink Droplet Size: 2.8 pl Print Speed: Draft Text - Memo, A4 (Black): Up to 39 ppm *1 ISO 24734, A4 (Black): Simplex: Up to 20 ipm, Duplex: 9.0 ipm *1 First Page Out Time (Black): Approx. 6 sec (simplex) / 13 sec (duplex) *1 Printer Language: ESC/P-R Automatic 2-sided Printing: Yes Number of Paper Trays: 2 Paper Hold Capacity: Input Capacity: Cassette 1: 250 Sheets-A4/Letter Plain Paper (80 g/m2); 10-sheets- Envelope; Rear Slot: 1 Sheet-A4 Plain Paper Output Capacity: Up to 100 sheets Maximum Paper Size: 215.9 x 1200 mm (8.5 x 47.24") Paper Sizes: Legal, Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), Envelopes: #10, DL, C6 Paper Feed Method: Friction feed	2		
9	unit	LAPTOP Intel(R) Core(TM) i5-1135G7 Processor (8MB Cache, up to 4.2 GHz), 256GB M.2 PCIe NVMe Solid State Drive, 8GB, 1x8GB, DDR4, 3200MHz, Intel® Iris® Xe Graphics with shared graphics memory, 14.0-inch FHD (1920 x 1080) Anti-glare LED Backlight Non-Touch Narrow Border WVA Display, English International Backlit Keyboard - Grey, 802.11ac 2x2 WiFi and Bluetooth, 3- Cell Battery, 40WHr (Integrated)	3		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____

Printed Name : _____

Date : _____

Company Name Registered : _____

E-mail Address : _____

Contact no. : _____

BANK DETAILS:

Bank Name : _____

Bank Address : _____

Bank Account Name : _____

Bank Account Number : _____



PhilGEPS
 Philippine Government Electronic Procurement System

Central Portal for
 Philippine Government
 Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11653795
Procuring Entity TARLAC STATE UNIVERSITY
Title I. T. Equipment
Area of Delivery Tarlac

Solicitation Number: 008-2025	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Office Equipment	Date Published	11/01/2025
Approved Budget for the Contract: PHP 208,530.00	Last Updated / Time	10/01/2025 07:46 AM
Delivery Period: 30 Day/s	Closing Date / Time	23/01/2025 13:00 PM
Client Agency:		
Contact Person: Elena May T. Teofilo Unit Head Romulo Blvd. Tarlac City Tarlac Philippines 2300 63-2-092058494963 may_at_34@yahoo.com		

Description

for office use

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Printer	Type: Print, Scan, Copy, Fax with ADF Printing Technology: Precision Core™ Printhead Nozzle Configuration: 400 x 2 nozzles Black Print Direction: Bi-directional printing Maximum Print Resolution: 1200 x 2400 dpi (with Variable-Sized Droplet Technolo	2	Unit	42,948.00
2	LAPTOP	Intel(R) Core(TM) i5-1135G7 Processor (8MB Cache, up to 4.2 GHz), 256GB M.2 PCIe NVMe Solid State Drive, 8GB, 1x8GB, DDR4, 3200MHz, Intel® Iris® Xe Graphics with shared graphics memory, 14.0-inch FHD (1920 x 1080) Anti-glare LED Backlight Non-Touch	3	Unit	165,582.00

Other Information

The bidders must download the attached documents in the associated component section.

Created by Elena May T. Teofilo
Date Created 10/01/2025

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