



PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 12/4/23

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**
 Address : C. Santos St., Tarlac City
 Type of Business : Merchandising
 TIN No. : 000-540-804-000 VAT Reg.
 Tel. No. : (045) 925-0944

PR No.: 2023-11-455
 PO No.: 2023-604
 Date: 11/23/2023
 Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: TARLAC STATE UNIVERSITY Delivery Term: 10 calendar days
 Date of Delivery: _____ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	CARTOLINA, blue	33	9.50	313.50
2	roll	TAPE, double sided 12mm, 1/2	5	25.00	125.00
3	piece	CERTIFICATE HOLDER, A4	8	50.00	400.00
4	pack	VELLUM SPECIALTY PAPER, 180gsm, A4, 10's	17	40.00	680.00
***** <i>Purpose: Materials to be used for MR and MS CPAG 2023 on December 1, 2023</i>					<u>1,518.50</u>

(Total Amount in Words) One Thousand Five Hundred Eighteen Pesos and Fifty Centavos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GRACE N. ROSETE
 Vice President for Administration
 Authorized Official

Conforme:

11/24/23

DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____

COMMISSIONED
 NOV 24 2023

Funds Available:

JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-10644-2023-11-2706
 Amount : 1,518.50