



PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 4-13-23

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**
 Address : C. Santos St., Tarlac City
 Type of Business : Merchandising
 TIN No. : 000-540-804-000 VAT Reg.
 Tel. No. : (045) 982-8558

PR No.: 2023-03-103
 PO No.: 2023-166
 Date: 04/11/2023
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 10 calendar days
 Date of Delivery: Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	pcs	ID LACE, Maroon, 0.5 inch	50	15.00	750.00
3	pcs	CERTIFICATE HOLDER, A4	130	50.00	6,500.00
23	box	PENCIL, 12's/box	2	100.00	200.00
24	pcs	GLUE STICK, Big	191	10.00	1,910.00
34	pcs	CREPE PAPER, (red)	100	15.00	1,500.00
35	pcs	CREPE PAPER, (white)	100	15.00	1,500.00
36	pcs	CREPE PAPER, (orange)	50	15.00	750.00
42	bottle	GLUE, 130grams	13	130.00	1,690.00
61	pcs	ID LACE, Red	25	15.00	375.00
62	pcs	ID LACE, Blue	25	15.00	375.00
63	pcs	ID LACE, Green	25	15.00	375.00
64	pcs	ID LACE, Black	25	15.00	375.00
70	box	CRAYONS, 8's/box	10	20.00	200.00
93	roll	TAPE, Double Sided 5"	5	50.00	250.00
***** Purpose: to Intramurals 2023					16,750.00

(Total Amount in Words) Sixteen Thousand Seven Hundred Fifty Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

4-13-23

DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____

Very truly yours,

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official

COMMISSION ON AUDIT - TSU

RECEIVED

Date: APR 13 2023

Funds Available:

JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-20241-2023-04-0934
 Amount : 16,750.00