



PURCHASE ORDER

DELIVERY DUE DATE: 4/22/24

Procurement Unit

Tel No.: 045-606-8142/606-8157

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**
 Address : **C. Santos St. Tarlac City**
 Type of Business : **Merchandising**
 TIN No. : **000-540-804-000 VAT Reg.**
 Tel. No. : **(045) 925-0944**

PR No.: **2024-02-085**
 PO No.: **2024-197**
 Date: **04/03/2024**
 Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: **10 calendar days**
 Date of Delivery: Payment Term: **n/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	CLIPBOARD, (Long, vertical/PVC material) ***** <i>Purpose: Awareness on Safe Space Act among citizens in Tarlac Province. Lead Author: Patricia Estrada</i>	4	180.00	720.00

(Total Amount in Words) Seven Hundred Twenty Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official

Conforme:

4/12/24

DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-206441-2024-04-1055
 Amount : ₱ 720 ~