



# WORK ORDER

DELIVERY DUE DATE: 01-14-23

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **TEKOGRAFIX**  
Address : Blk 7 San Roque, McArthur Highway, Tarlac City  
TIN : 272-024-401-000 Non-VAT  
Tel. No. : 0923-090-1291

Work Order No.: 2022-206  
Date : 11/24/2022  
JO No. : 2022-245  
Date : 11/4/2022  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR &amp; MATERIALS: FABRICATION OF PLAQUES</b> for Entrepreneurial Competition Awarding Ceremony 12" Plaque (1pc) 10" Plaque (1pc) 8" Plaque (1pc) *****	3,000.00	<u>3,000.00</u>

(Please read carefully at the back hereof)

Charge to: 02-20441  
ROA No.: 2022-12-1254  
CONFORME & RECEIVE COPY:

TEKOGRAFIX  
Firm/Dealer/Supplier/Contractor  
12-15-2022  
Date

FUNDS AVAILABLE:  
JASPER A. YAUDER, CPA  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT, TSU APPROVED:  
**RECEIVED**  
DEC 15 2022

DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official