



PURCHASE ORDER

w/items 8/2/24

Procurement Unit

Tel No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 07 AUG 2024

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**
 Address : C. Santos St., Tarlac City
 Type of Business : Merchandising
 TIN No. : 000-540-804-000 VAT Reg.
 Tel. No. : (045) 925-0944

PR No.: 2024-07-309
 PO No.: 2024-505
 Date: 08/02/2024
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
 Date of Delivery:
 Delivery Term: 5 calendar days
 Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
5	pack	NOTE FILLERS , (Medium, 5pcs/pack)	6	90.00	540.00
6	box	BALLPEN , HBW Black Ballpoint Pen (50pcs/box) ***** <i>Purpose: for CASS Government Industry Academe Round Table Conference (August 6, 2024)</i>	3	350.00	1,050.00
					<u>1,590.00</u>

(Total Amount in Words) One Thousand Five Hundred Ninety Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO
 President

Authorized Official

Conforme:

[Signature]
 8/2/24

DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

[Signature]
JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 62-700441-2024-08-2654
 Amount : 1,590.00