



PURCHASE ORDER

DELIVERY DUE DATE: 7/16/23

Procurement Unit
Telephone No.: 045-606-8142/606-8157

Supplier: **LUCKY 2 NON-SPECIALIZED WHOLESALE TRADING**
Address: Atlanta St. Niñas Ville, Brgy. Suizo, Tarlac City
Type of Business: Merchandising Business
TIN#: 482-667-684-000
Tel. No.: 0969-475-2805 / 0932-221-0201

PR No.: 2023-03-124
PO No.: 2023-252
Date: 5/30/2023
Mode of Procurement: Shopping

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 45 Calendar days
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
7	piece	CERTIFICATE HOLDER, A4 Size (8.27x11.69)	175	45.00	7,875.00
10	piece(s)	CLIPBOARD, Aluminum Single Layer Storage Clipboard with steel clip - legal size; Dimension: 9 x 15.5", Material: Aluminum Alloy	5	350.00	1,750.00
18	piece(s)	DESK TRAY, 3 layers, (wiremesh)	33	435.00	14,355.00
22	bundle	FOLDER, Fancy (Morroco), with slide, legal, green, 25pcs/bundle	10	260.00	2,600.00
28	piece	GLUE, Stick, Hot melt, big	152	15.00	2,280.00
32	piece	MARKER, Pen, plastic, permanent, with fine marker point (0.5) for validation of School ID	15	50.00	750.00
37	pad	PAD, Columnar, 25 columns	2	225.00	450.00
44	piece	PAPER, plotter paper/white paper, 80gsm, 20"x50yards - 2in core, quick dry, and excellent ink absorbency, individually boxed for optimum protection, imported paper and core. Super hard core which cannot be crushed and deformed	5	750.00	3,750.00
47	pack	PHOTO PAPER, 108gsm, for inkjet printer, matter, 10's A4 size	2	135.00	270.00
58	piece(s)	PUNCHER, three-hole, heavy duty, both ends open with ruler adjuster	3	750.00	2,250.00
98	piece(s)	STAPLER, heavy duty, Joy	2	200.00	400.00
112	roll	TAPE, transparent, 1/2"	2	15.00	30.00
115	mat	T-PINS, (use for table skirting) 1-1/2" stainless steel pins, 50pcs/mat	12	150.00	1,800.00
***** Purpose: Various office supplies 2023					38,560.00

(Total Amount in Words) Thirty Eight Thousand Five Hundred Sixty Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration

Authorized Official

MAY 31 2023

Conforme: *[Signature]* 06-01-23

LUCKY 2 NON-SPECIALIZED WHOLESALE TRADING

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT - TSU

RECEIVED

MAY 01 2023

Funds Available:

[Signature]
IASPER A. YAUDER, CPA
Budget Officer

ALOBS No.: 02-102101-2023-05-0255
Amount: ₱ 38,560