



# PURCHASE ORDER

Procurement Unit

**DELIVERY DUE DATE:** 6/16/24

Telephone No.: 045-606-8142/606-8157

Supplier: **EASTER WEAVING ROOM, INC.**  
 Address: **#2 Easter Road Guisab, Baguio City**  
 Type of Business: Trade and Services  
 TIN#: 000-712-734-000 VAT Reg.  
 Tel. No.: 0920-921-8131 / (074) 619-0043

PR No.: 2024-03-095  
 PO No.: 2024-302  
 Date: 5/9/2024  
 Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

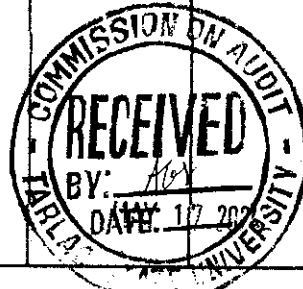
Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 30 Calendar days

Date of Delivery:

Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	piece	<b>SOUVENIR ITEM, Shawl, Color: Assorted</b> ***** <i>Purpose: for APP - 2024 1st Quarter General Merchandise</i>	100	750.00	<b>75,000.00</b>



(Total Amount in Words) Seventy-Five Thousand Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *Virginia T. Deligas*  
*Manager* 5/17/24

Very truly yours,

*[Signature]*  
 DR. ARNOLD E. VELASCO  
 President  
 Authorized Official

**EASTER WEAVING ROOM, INC.**  
 (Signature over printed name & date)

Bank Account Name: EASTER WEAVING ROOM, INC.  
 Bank Account Number: 00546 0000 700  
 Bank Name: BANCO DE ORO  
 Bank Address: ABANAO SQUARE BAGUIO CITY

Funds Available:  
*[Signature]*  
**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No.: 02-2024-2024-0047  
 Amount: ₱ 75,000



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(Total Amount in Words) **Seventy-Five Thousand Pesos Only**

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Very truly yours,

**DR. ARNOLD E. VELASCO**  
 President  
 Authorized Official

Conforme:

**EASTER WEAVING ROOM, INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_

Funds Available:

**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 02-207512-2024-03-0047  
 Amount: ₱ 75,000