



PURCHASE ORDER

DELIVERY DUE DATE: 6/30/23

Procurement Unit

Tel No.: 045-606-8142/606-8157

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION**
 Address : 252 AB Fernandez Ave., Dagupan City
 Type of Business : Merchandising
 TIN No. : 002-332-000-021 VAT Reg.
 Tel. No. : 075-5153306 / Fax: 075-5223267 / 0917-6527393

PR No.: 2023-03-102
 PO No.: 2023-226
 Date: 5/18/2023
 Mode of Procurement: Direct Contracting

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
 Date of Delivery: _____ Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	TONER COPIER, Developer INEO+ 1070, Developer 614, Cyan	1	25,000.00	25,000.00
2	pcs	TONER COPIER, Developer INEO+ 1070, Developer 614, Magenta	1	25,000.00	25,000.00
3	pcs	TONER COPIER, Developer INEO+ 1070, Developer 614, Yellow	1	25,000.00	25,000.00
***** Purpose: APP - Direct printing consumables					<u>75,000.00</u>

(Total Amount in Words) Seventy Five Thousand Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GRACE N. ROSETE
 Vice President for Administration
 Authorized Official

Conforme:

Jaime Condegalan 5/31/23

COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

Jasper A. Yauder
JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. :
 Amount :