



REQUEST FOR QUOTATION (RFQ) No. 312-2024

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) Inclusive of VAT
2024-04-165 (PROCUREMENT)	I.T. TOOLS, SUPPLIES AND ACCESSORIES	138,600.00

The Tarlac State University (TSU) is hereby inviting interested suppliers to submit a Price Quotation (PQ) and to participate in the procurement of the items listed above through Negotiated Procurement for the purpose of office use.

Philgeps Posting: Active Date: 4/17/24 Closing Date: 4/23/24 Category: I.T. PARTS & ACCESSORIES Reference No.: 15758997

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Proof of PhilGeps Registration
- Latest Income / Business Tax Return
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
- Bid Validity: 20 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 4/23/24 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at tsucanvassing@gmail.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

ELENA MAY T. TEOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 4/15/2024
 RFQ No. 312-2024
 PR No. 2024-04-165 (PROCUREMENT)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	unit	MONOCHROME - MULTIFUNCTION INKJET PRINTER W/ MAINTENANCE BOX , Printer Type:Print, Scan, Copy, Fax with ADF Maximum Copies from Standalone:99 copies Reduction / Enlargement:25 – 400 % Auto Fit Function Maximum Copy Resolution:600 x 600 dpi Maximum Copy Size:Legal (ADF) ISO 29183, A4, Simplex (Black):Up to 17 ipm Scanner Type : Flatbed colour image scanner Sensor Type : CIS Optical Resolution:1200 x 2400 dpi Maximum Scan Area:216 x 297 mm (8.5 x 11.7") Scanner Bit Depth (Colour):48-bit input, 24-bit output Scanner Bit Depth (Grayscale):16-bit input, 8-bit output Scanner Bit Depth (Black & White):16-bit input, 1-bit output Scan Speed: Flatbed (200dpi):Monochrome: 12sec, Colour: 27secADF (200dpi):Monochrome: 7.0ipm ADF Capacity:64 to 95 g/m2 Paper Capacity:35 sheets of A4 paper Number of Paper Trays:2 Input Capacity: Cassette 1: 250 Sheets- A4 / Letter Plain Paper (80 g/m2); 10-sheets-Envelope; Rear Slot: 1 Sheet-A4 Plain Paper Output Capacity: Up to 100 sheets Maximum Paper Size:215.9 x 1200 mm (8.5 x 47.24") Paper Sizes:Legal, Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), Envelopes: #10, DL, C6 Paper Feed Method:Friction feed Print Margin:3 mm top, left, right, bottom via custom settings in printer driver Interface:USB 2.0	7		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 4/15/2024
 RFQ No. 312-2024
 PR No. 2024-04-165 (PROCUREMENT)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

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ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
		Network:Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct Network Protocol:TCP/IPv4, TCP/ Operating System Compatibility: Mac OS X 10.6.8 or later Windows XP / Vista / 7 / 8 / 8.1 / 10 Windows Server 2003 / 2008 / 2012 / 2016 LCD Screen:2.4" LCD Touch Screen Printhead/Nozzle Configuration:400 x 2 nozzles Black Print Direction:Bi-directional printing Maximum Print Resolution:1200 x 2400 dpi (with Variable-Sized Droplet Technology)Minimum Ink Droplet Size:2.8 pl Print Speed:Draft Text - Memo, A4 (Black): Up to 39 ppm *1 ISO 24734, A4 (Black): Simplex: Up to 20 ipm, Duplex: 9.0 ipm *1 First Page Out Time (Black): Approx. 6 sec (simplex) / 13 sec (duplex) Automatic 2-sided Printing:Yes w/ Maintenance Box Warranty : 4 years warranty 50,000 prints, whichever comes first. On-site repair by an authorized technician by the manufacturer.			

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10758997
Procuring Entity TARLAC STATE UNIVERSITY
Title I.T. Tools, Supplies and Accessories
Area of Delivery Tarlac

Solicitation Number: 312-2024	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Information Technology Parts & Accessories & Perip	Date Published	17/04/2024
Approved Budget for the Contract: PHP 138,600.00	Last Updated / Time	16/04/2024 14:06 PM
Delivery Period: 30 Day/s	Closing Date / Time	23/04/2024 13:00 PM
Client Agency:		
Contact Person: Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068142 tsucanvassing@gmail.com		

Description

for office use
Line Items

1	MONOCHROME - MULTIFUNCTION INKJET PRINTER W/ MAINT	Printer Type:Print, Scan, Copy, Fax with ADF Maximum Copies from Standalone:99 copies Reduction / Enlargement:25 - 400 % Auto Fit Function Maximum Copy Resolution:600 x 600 dpi Maximum Copy Size:Legal (ADF) ISO 29183, A4, Simplex (Black):Up to 17 ipm	7	Unit	138,600.00
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Other Information

The bidders must download the attached documents in the associated component section.

Created by Tutchie Panlilio
Date Created 16/04/2024

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