



# WORK ORDER

**DELIVERY DUE DATE:** 4/19/24

Procurement Unit  
Telefax No.: 045-606-8142

Supplier : **DELMAR MODISTES' SUPPLIES TRADING**  
Address : Ancheta St., Brgy. Poblacion, Tarlac City  
TIN : 254-709-232-00000 VAT Reg  
Tel. No. : 0917-514-1916 / (045) 982-2517

Work Order No.: 2024-035  
Date : 3/15/2024  
JO No. : 2024-019  
Date : 2/15/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: TAILORING SERVICES</b> Tailoring Services for The Work's ID with Lanyard, Press Jackets, Sports Coverage Shirts, and Press Shirts to be used for presswork and Conferences/Competitions as an identity to be used 30 pcs of Id's -Specs PVC, Size: 4x6 40 pcs of Lanyard - 15.5 inches 31 pcs of Press Shirts with Names - Specs: Cotton (Color: Navy Blue, Silver Gray, White) (Embroidered) 9 pcs of Press Shirts without Names - Specs: Cotton (Color: Navy Blue, Silver Gray, White) (Embroidered) 40 pcs of Sports Shirt - Specs: Sublimation Design Polyester 40 pcs of Press Jacket- Specs: Bomber Jacket (color: White, Black, Charcoal gray) (Polyester) *****	143,000.00	<u>143,000.00</u>



(Please read carefully at the back hereof)

Charge to: 02-7044/1  
ROA No. : 2024-03-0840  
CONFORME & RECEIVE COPY :

[Signature] 3-20-24  
**DELMAR MODISTES' SUPPLIES TRADING**  
Firm/Dealer/Supplier/Contractor

FUNDS AVAILABLE:

[Signature]  
JASPER A. YAUDER, CPA  
Budget Officer

Date

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

APPROVED:

[Signature]  
DR. ARNOLD E. VELASCO  
University President  
Authorized Official